



2 Tucker Drive # 4
Poughkeepsie, NY 12603
(845) 473-8900
www.Foxaircorp.com

Fox Air Corporation

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info@foxaircorp.com
845.473.8900

December 30, 2024

To Whom This May Concern,

I hope this letter finds you well. We appreciate your continued trust and business with Fox Air Corporation.

To maintain the quality of our services and manage operational costs effectively, we are writing to inform you of a new policy regarding credit card payments.

Introduction of Credit Card Processing Fee

Effective 03/01/2025 a credit card processing fee of 4% will be applied to all invoices paid via credit card. This fee is necessary to cover the costs associated with processing credit card transactions and ensure that we can continue to provide you with exceptional service.

Why Are We Introducing This Fee?

Credit card processing fees are charged to us by the credit card companies and can represent a significant expense. By introducing this fee, we aim to distribute these costs more equitably and sustain the high standards you expect from us.

Alternative Payment Methods

To avoid this fee, we encourage you to consider the following alternative payment methods, which do not incur additional charges:

- **Cash**
- **Checks**



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Commitment to Transparency

We understand that changes to billing practices can be concerning, and we are committed to transparency and fairness. The credit card fee will be clearly itemized on your invoices, and you will have the opportunity to review the total amount due before making your payment.

Assistance and Support

If you have any questions or concerns regarding this new policy or need assistance with setting up alternative payment methods, please do not hesitate to contact our customer service team at info@foxaircorp.com or 845.473.8900. We are here to help and ensure a smooth transition.

Thank you for your understanding and continued partnership. We value your business and look forward to serving you in the future.

Sincerely,

Cheryl Chasin
Office Manager
Fox Air Corporation